

How to Get Your Personal Information Updated at the Home Office?

Have you moved, changed email addresses or a telephone number? Previously our Member's new information was corrected by the Chapter, District and Region Membership Enhancement Coordinators when this happened. It is now necessary for each individual Member to update their personal information. Sound like a lot of work? It really isn't and can be taken care of in just a few minutes and easy steps. You have three options:

1. Call: 1-800-843-9460
2. Email: CustomerService@GWRRA.ORG
3. Go online: WWW.GWRRA.ORG

Here are some step-by-step instructions if you want to update your information online:

- Go to www.gwrro.org
- Under "Manage Your Membership" click on **Address Changes**
- Go to **Obtain** your log-in information - *click here*.
- Enter your **Membership number, First Name, Last Name, ZIP and Email Address**
- Click **Submit** (your personal login information will be emailed to you)
- After you receive your login information, go to **Manage My Record**
- Click *continue*
- Enter your **User Name** and **Password** and click **Log On**
- At a successful log on you will see **Welcome** (your name), click *continue*
- At the bottom of the screen, choose **Change Address** button
- On the next screen make any necessary corrections and choose **Submit Changes**.

"We are Listening, What is Your Solution?"

Ed and Linda Johnson

Membership Enhancement Division Director